



ABN 28 410 445 203

“Where Golf and Nature Play”

TEMPORARY MEMBERSHIP (MEDICAL SUSPENSION) & REFUND POLICY

Policy number	16	Version	AUGUST 2023
Drafted by	PIGC BOARD	Approved by Board on	AUGUST 2023
Responsible person	BOARD CHAIR	Scheduled review date	AUGUST 2026

1. Objectives

- 1.1 To ensure that members are dealt with in a fair, transparent and an equitable manner to their application due to a medical condition.
- 1.2 To ensure a clear line is drawn between the PIGC Board role as a responsible authority and members.

2. Policy – Temporary Membership

- 2.1 The Board will consider Temporary Membership Suspension due to a medical condition.
- 2.2 The medical condition must be for a period of no less than six months.
- 2.3 Application must be made in writing in advance and accompanied by a medical certificate.
- 2.4 In case of Temporary Membership Suspension the value of subscription fees for the period of the disability will be credited to the member’s account if the yearly subscription has been paid in full.
- 2.5 The period shall be calculated from the date of accident or illness which gave rise to the disability to the date that the member starts to play golf again.
- 2.6 Where the period of disability ends prior to June 30, the calculated amount shall be credited to the member’s subscription invoice for the following year. If the member does not renew their subscription within 3 years of from the date of accident or illness, the credit balance is not refundable. If the member returns to playing golf before 6 months, no credits will be applied to their invoice for the following year.



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- 2.7 Where the period of disability spans past 30 June, the member shall not be expected to pay fees for the new financial year until the date of return to golf is determined. An invoice will then be raised crediting any amounts from the previous financial year and adjusting the current financial year to a pro-rata basis. If the member returns to playing golf before 6 months, they must pay the full membership amount.
- 2.8 For members who use monthly instalments, the direct debit payments will be paused if the date of accident or illness is before March 30. Payments will recommence when the member returns to golf. The amount payable per instalment will be the balance of the member’s account, less the time they were on Temporary Membership Suspension. If the member returns to playing golf before 6 months, they must pay the full membership amount before March 30.
- 2.9 If the member does not resume golf after a period of Temporary Membership Suspension and decides to resign from the Club, the member’s will be entitled to a refund. The refund shall be calculated from the date of disability to 30 June. The refund will be 50% pro-rata for the annual subscription fees only minus the Golf Victoria and South Gippsland affiliation costs. No refund shall be provided for non-subscription payments (eg. levies, club storage and buggy storage etc).
- 2.10 Written notice must be provided to return to playing.
- 2.11 No credit shall be provided for non-subscription payments (eg. levies, club storage and buggy storage etc)
- 2.12 At the discretionary decision by the Board.

3. Policy – Death of a Member

- 3.1 In the unfortunate event of death, the member’s relative will be entitled to a refund. The refund shall be calculated from the date of death to 30 June. The refund will be pro-rata for the annual subscription fees only. No refund shall be provided for non-subscription payments (eg. levies, club storage and buggy storage etc).

ASSOCIATED POLICIES / DOCUMENTS

1. Privacy Policy